



Student Employee Payroll Information Form

Please send this completed form to BermanHRPR@jhu.edu

Name _____ Phone: _____
(Last, First, Middle Initial)

Perm. Address _____
Street Address and Apartment/Unit # and City, State, Zip Code

Email Address _____ SS# _____

Gender Male Female Citizenship US Other* (please specify) _____

Ethnicity African or African American Hispanic Asian, Asian American, Pacific Islander White/Caucasian Native American or Alaskan Native Other (specify _____)

Date of Birth: _____ Marital Status: single married divorced widowed

Highest Degree Obtained & Date: _____ Anticipated Graduation Date _____

I am currently **registered as a full time student** in: *JHSPH SOM SON Other* _____ *Circle One*
(students are required to provide appropriate confirmation of registration & enrollment status)

Do you have **federal work study**? Yes No Circle One

Are you **working anywhere else** in Johns Hopkins as a student, staff or independent contractor?

Yes No If yes, where? _____ (Please list ALL – use reverse)

By submitting this form, you are agreeing to remain compliant with all JHU student employment policies including but not limited to:

1. Working no more than a cumulative total of 19.9 hours per week at JH regardless of the number of student positions at JH during 1st, 2nd, 3rd and 4th terms. **Initial** _____
2. Stopping all work activities and notifying payroll when or if my enrollment falls below full-time status in in any academic term **or** I will not enroll full time in the upcoming academic term, **or** I complete my degree requirements. **Initial** _____

Student Signature _____ **Date:** _____

*If you are a **foreign national** (not a US citizen) please complete Page Two.

Page Two

Foreign National Information:

Name: _____ Date of Birth: _____
(asking again in case page two gets separated from page one)

Visa Type: _____ Alien Registration #: _____

Visa Issue Date: _____ Visa Expiration Date: _____

First US Entry Date: _____ Work Authorization Expiration Date: _____

Last Resident Country: _____ Length of Stay: _____

Continuation from front page of other work assignments or independent contractor agreements with Johns Hopkins:
